

<b>Credits</b>	variable (1 or 2 credits)
<b>Terms</b>	Fall 2013, Winter 2014, Spring 2014, Summer 2014
<b>Last Update</b>	September 2013
<b>Instructor</b>	Instructor by Arrangement, fill out arranged class form to register.

**Course Description**

A summative presentation of the student's interests which shows mastery of academic study, musical performance and creativity. A lecture-recital or equivalent that includes 30 minutes of music.

**Credits**

Students in the 2012-2013 catalog and later will enroll in the course for 1 credits. Students in previous catalogs will register for the course for 2 credits.

**Arranged Course**

Students register for the Capstone as an arranged course. This allows them to choose a faculty mentor with whom they will work on the capstone.

**Learning Outcomes***Program/Degree Outcomes*

By successfully completing *Music Capstone* the music student demonstrates primarily the following degree/program outcome:

- Synthesize the components of a musical liberal arts program into a public presentation that highlights the student's fields of interest.

And secondarily the following Marylhurst Music Core outcome:

- Perform on a primary instrument or voice, individually and in ensembles at an appropriate undergraduate level, demonstrating musicianship, technical proficiency, interpretive understanding, artistic self-expression and breadth of repertoire.

The capstone may optionally demonstrate one or more of the other Music Core outcomes:

- Identify and apply the elements of musical language and formal processes, analyzing and writing music in styles both past and present.
- Understand how music has been created, performed and perceived by different cultures throughout history while acquiring an acquaintance with a wide selection of music literature.
- Accurately read, sing, hear and notate music.
- Demonstrate fluency and skill in various applications of the keyboard.
- Improvise within a variety of styles in both solo and ensemble settings.
- Develop conducting and rehearsal skills sufficient to work as a leader and collaborator in musical interpretation.
- Understand how technology serves the field of music.

## Extended Course Description

At the conclusion of undergraduate studies in music, the BA in Music candidate will give a public presentation, demonstrating their individual musical interests and talents in tandem with their liberal art background. Each project, by nature of the student, will be in unique. But all projects will include the following in some way:

- public performance of 30-60 minutes of music.
- performance on the primary instrument.
- aspects of research, writing and public speaking.
- materials and skills from coursework undertaken in the liberal arts, as well as music courses.
- focus upon the student's unique talents and interests, such as conducting, composition, musicology, pedagogy, songwriting, and/or music technology.

Note: Composers need to be a performer on one of their compositions and are encouraged to conduct another composition. Conductors need to perform on their primary instrument in at least one piece on the program.

**Prerequisites:** This course has the following prerequisite: B.A. candidate.

## Texts

This course requires writing. Marylhurst University has adopted the following writing resource to help you write. It is available at the Marylhurst Bookstore. If you don't already have this reference, it is suggested that you purchase it since it will be used in many of your Marylhurst classes:

Hacker, Diana. *A Writer's Reference*. 7th Ed. Boston: Bedford, 2010,  
ISBN 978-0312601430.

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**Marylhurst Writing Standards:** Writing is one of the central activities through which students learn, communicate, and demonstrate learning. Academic writing differs from other forms of writing in that it usually:

- is appropriately narrow in focus,
- presents an argument based on sound critical thinking,
- draws upon and properly acknowledges the work of others, and
- presents new understanding in an organized fashion.

Unless otherwise indicated by the instructor, all writing in Marylhurst University classes, from electronic bulletin boards, to personal essays, to formal research papers, will be evaluated on the basis of Standard American English, quality, creativity, effectiveness of argumentation and reasoning, and accuracy of information. In addition, academic writing will be evaluated on the selection and use of appropriate supporting material.

**Documentation Style:** Any information not original to the student must be cited in CMS (Chicago) style. See Hacker's *A Writer's Reference*.

**Preventing Plagiarism:** Plagiarism is a form of academic dishonesty that occurs when a student uses information or material from outside sources without proper citation. Plagiarism is grounds for disciplinary action at Marylhurst. It is a student's responsibility to understand plagiarism and its consequences. Students should consult their instructor, their department chair, the Writing Center, or staff at Shoen Library if they have any questions about preventing plagiarism. Plagiarism occurs if:

1. The student doesn't cite quotations and/or attribute borrowed ideas.
2. The student fails to enclose borrowed language in quotation marks.
3. The student doesn't write summaries and paraphrases in his/her own words and/or doesn't document his/her source.
4. The student turns in work created by another person (e.g., another student, downloaded from the internet, etc.).

Students who submit or use their own prior work for a current course or work from one current course in another course without express permission from their professors may also be guilty of academic dishonesty.

**Consequences:** If it is determined that a student has plagiarized or engaged in other forms of academic dishonesty, the student will likely fail the assignment and possibly the course, despite points earned through other work. Acts of academic dishonesty are reviewed for disciplinary action by the Provost. **Engaging in plagiarism and other forms of academic dishonesty can result in dismissal from the University.** For additional information, see "Academic Honesty" in the 2011-12 Marylhurst Catalog and "Conduct Code" in the Student Handbook.

**Writing Resources:** Marylhurst's undergraduate and graduate programs have adopted a writing handbook, Diana Hacker's A Writer's Reference, 7th Edition, to help students develop their writing skills. The handbook can be accessed online [http://bcs.bedfordstmartins.com/writersref7e/default.asp#t\\_612701](http://bcs.bedfordstmartins.com/writersref7e/default.asp#t_612701) or is available in the Marylhurst bookstore. Writing help is also available at the Marylhurst Writing Center that is located in the Shoen Library. Call for an appointment, 503.699.6277 or email [writing@marylhurst.edu](mailto:writing@marylhurst.edu)

**Student Rights and Responsibilities:** All members of the Marylhurst community are expected to act in ways that foster the university's primary function of education. Conduct that interferes with this educational responsibility will be dealt with directly.

Please refer to the Marylhurst University Student Handbook, for specific information about student rights and responsibilities, as well as the policies and procedures. The *Handbook* is available online at: [www.marylhurst.edu/studenthandbook](http://www.marylhurst.edu/studenthandbook)

For further information contact the Dean of Students at 503.534.4023 or [deanofstudents@marylhurst.edu](mailto:deanofstudents@marylhurst.edu).

**Need for Accommodations:** Students who experience disabilities are encouraged to contact the Coordinator of Accessibility and Disability Services at 503.636.8141, ext. 3344; 1.800.634.9982, ext. 3344; or email [adaservices@marylhurst.edu](mailto:adaservices@marylhurst.edu) for assistance in requesting classroom accommodations.

#### **- IMPORTANT NOTICE REGARDING ACADEMIC POLICIES -**

##### **Course Completion**

Students are expected to complete all courses for which they register.

Dropping a course: Students may drop a course without penalty until the published add/drop deadline.

Withdrawal from a course: Students who encounter unexpected difficulties after the add/drop deadline may officially withdraw from the course through the Office of the Registrar through the last scheduled class meeting (or last class date for online courses) as per the Schedule of Courses.

Incomplete: An Incomplete (I) grade may be granted at the discretion of the instructor when:

1. No more formal instruction is needed;
2. At least 75% of the coursework (e.g., assignments, class participation) has been completed; and
3. The quality of work has been satisfactory; but
4. Some coursework cannot be completed before the grading deadline due to illness or unexpected circumstances beyond the student's control.

The Incomplete is granted for a period of one academic term.

For more information on course completion and other academic policies, see [www.marylhurst.edu/registrar/policies.php](http://www.marylhurst.edu/registrar/policies.php) or the Marylhurst University Catalog.

## MUSIC CAPSTONE CHECKLIST FOR BA IN MUSIC MAJORS (MU 490)

### 2 TERMS PRIOR TO PRESENTATION DATE:

Task: formulate the Music Capstone.

Guidelines for the Music Capstone:

- demonstrates the following degree outcome --- "Synthesize the components of a musical liberal arts program into a public presentation that highlight the student's fields of interest."
- includes performance by the student on the primary instrument.
- includes public performance of 30-60 minutes of music.
- includes aspects of research, writing and public speaking.
- should draw upon coursework undertaken in the liberal arts, as well as music courses.
- highlights the student's unique talents and interests.

Note: Composers need to be a performer on one of their compositions and are encouraged to conduct another composition.

### 4 MONTHS PRIOR TO PROJECT PRESENTATION DATE:

Task: Schedule the Music Capstone

- Choose the presentation date, time, place (Wiegand Recital Hall or St. Anne's Chapel).
  - Check venue availability with music department assistant.
  - Tentatively reserve the dates.
  - Fill out Music Capstone Approval Form
  - Get approval from supervising faculty on proposal, date, time, and place.
  - Get approval from 2nd faculty/advisor on proposal, date, time, and place.
  - Get approval from department chair on proposal, date, time, and place.
  - Return approved form to the music department assistant.
  - Confirm date and time of presentation. Also schedule your rehearsal times in the hall at this time. Plan ahead. The department may not be able to book last-minute time in the hall.
- Make arrangements for an accompanist and/or extra musicians as necessary. Reimbursement of accompanist/musicians is the student's responsibility.
- Schedule reception. All reception costs (including room rental and catering expenses) are the student's responsibility. Students are encouraged to hold receptions off-campus. If campus facilities are to be desired, students book these directly through the Campus Events office. The Music Department can not arrange for receptions.

### PRE-CAPSTONE JURY

Task: Demonstrate to the performance jury that you will be ready for the performance aspects of your project in the following term. The student will play selections of the program at the jury. This is typically done during March juries if project is to be held in spring term. For fall projects, the student can do the pre-recital during fall auditions in September.

### 6 WEEKS PRIOR TO PROJECT PRESENTATION DATE:

Task: Work on the project's program

Preparation and printing of program are the responsibility of the student. The Music Department has available a standard template for printing recital programs. If the student chooses to use this format and provides the Music Department assistant with a camera-ready copy of the program to fit this template (or a MS Word .doc file), the department will have the programs printed on campus at its expense. Should the student choose another format, the programs and printing are done at the student's expense.

The music department will print programs for your recital if

- You submit copy-ready material 2 weeks in advance. A MS Word .doc file is ideal.
- Program is no more than 2 legal-size sheets (using one 2-sided piece of paper, 8-1/2"x14").
- Program does not use color printing nor special paper

If the student's program does not follow the above requirements, the student will be responsible for printing/copying the program at the student's expense.

The music office has the following tools that can be emailed to the student:

- MusicCapstone-ProgramTemplate-01.doc – use to help with formatting.
- MusicCapstone-ProgramExample-01.pdf - an example of a Music Capstone.

The following statement must appear somewhere on the program:

"THIS MUSIC CAPSTONE IS GIVEN IN PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR A BACHELOR OF ARTS IN MUSIC DEGREE AT MARYLHURST UNIVERSITY."

Program should also include the name of the student's applied instructor and supervising faculty for the Music Capstone (if different).

**5 WEEKS PRIOR TO PROJECT PRESENTATION DATE:**

Task: Finalize project's program

Submit a typed draft of the program to your supervising faculty. Voice students should include translations of their songs. Composers should also present copies of their music. Supervising faculty should work with student until program is complete and accurate. Students incorporate faculty's suggestions.

**3 WEEKS PRIOR TO PROJECT PRESENTATION DATE:**

Task: Submit final program and program approval form.

Student turns in final program copy to supervising instructor. Instructor proofs the program and approves program form only when it is accurate and meets their standards.

Student submits program and program approval form to advisor and department chair.

Task: Publicity

Publicity for the recital is the student's responsibility and can begin after faculty has approved the program. When projects are scheduled far enough in advance (that is at least 9 weeks before the start of the term), the event will automatically be published in the Schedule of Classes and will appear on the university web-site's Event Calendar. For other forms of publicity:

Student designs posters, fliers, invitations or finds someone to do this.

Applied instructor proofs publicity material.

Following proofing approval, posters/fliers can be printed, mailed, and distributed by the student at the student's expense.

Post fliers in music building and key campus locations.

Task: Finalize logistics

Arrange for ushers and any other assistance needed for the program, such as stage setup and/or lighting.

Finalize arrangements for reception (optional).

**2 WEEKS PRIOR TO PROJECT PRESENTATION DATE:**

Student arranges for programs to be printed by off-site vendor (if program is not to be submitted to department). Student must do this if the program does not meet department standards. OR

Student contacts music department if department is to copy programs. It is the student's responsibility to inform music department of expected attendance. If the department is not informed, department will not copy programs.

**DAY OF PROJECT PRESENTATION:**

Arrive at performance space early enough to check on details of the performance space, stage setup, lighting, programs.

Leave performance hall and reception area as you found them. Be sure that lights and electronic equipment are turned off and that doors are secured when leaving.

**MUSIC CAPSTONE APPROVAL & SCHEDULE FORM**  
**BA in Music – MU 490**

Student Name \_\_\_\_\_

Term \_\_\_\_\_

Music Interest (performance, composition, literature, other) \_\_\_\_\_

Supervising  
Faculty \_\_\_\_\_

Course Description: A summative presentation of the student's interests which shows mastery of academic study and musical performance or creativity. A lecture-recital or equivalent that includes thirty minutes of music.

Course Outcome: Synthesize the components of a musical liberal arts program into a public presentation that highlight the student's fields of interest.

Project Proposal (list topic or program)

Every Music Capstone (BA-Music) involves the following four components. While there is flexibility in emphasizing one or more components, each project will involve these four components in some way.

- Performance (30-60 minutes of music). Estimate the length of music on program: \_\_\_\_\_  
Composers should be prepared to perform on at least one piece
- Liberal Arts/Research component. Research topic(s): \_\_\_\_\_
- Public-Speaking component. Estimate the length of time you will be speaking: \_\_\_\_\_
- Does the project reflect the student's own unique musical gifts and interests? \_\_\_\_\_

Public Presentation Date

Proposed Day/Date \_\_\_\_\_ Venue \_\_\_\_\_

Proposed Time M-F  7pm Sat-Sun  12noon  2pm or  4pm

**Approvals**

The following individuals agree that this Music Capstone proposal meets minimum course requirements. They also commit to attending the student's public presentation.

Supervising Faculty \_\_\_\_\_

2<sup>nd</sup> Faculty \_\_\_\_\_

Department Chair \_\_\_\_\_

**PRE-PROJECT JURY**

The applied faculty has heard selections of project's program at the performance jury on \_\_\_\_\_  
(date).

The jury makes the following decision:

- Approves the student to perform the recital program on the scheduled date.
- Recommends the student postpone the recital until \_\_\_\_\_

Jury Signatures:

**MUSIC CAPSTONE PROGRAM TEXT  
APPROVAL FORM  
BA in Music – MU 490**

Please attach a printed copy of the program

Student Name \_\_\_\_\_

Term \_\_\_\_\_

Music Interest/Emphasis (performance, composition, literature,  
other) \_\_\_\_\_

Supervising  
Faculty \_\_\_\_\_

Public Presentation Date Proposed Day/Date _____ Venue _____ Proposed Time M-F <input type="checkbox"/> 7pm Sat-Sun <input type="checkbox"/> 12noon <input type="checkbox"/> 2pm or <input type="checkbox"/> 4pm
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The submitted program has been verified for the following:

- The performance aspects of the project have been approved by the performance faculty at the pre-recital jury.
- Program adequately conveys Music Capstone focus and/or subject matter
- Correct spelling of  
    Pieces  
    Composers  
    Performers
- Correct composer dates
- Day, date, time and location of presentation is correct.
- Formatting is consistent and follows music standards.
- Program notes have been written by student and are fully documented.
- Program contains degree requirement statement and names student's instructors.

Approvals

The following individuals approve the submitted program for the Music Capstone.

Student \_\_\_\_\_

Supervising Faculty \_\_\_\_\_

Department Chair \_\_\_\_\_

**MUSIC CAPSTONE ASSESSMENT**  
**MU 490 MUSIC CAPSTONE: BA IN MUSIC**

Student Name \_\_\_\_\_

Term \_\_\_\_\_ Primary Instrument \_\_\_\_\_

**PERFORMANCE**

The student's performance will be assessed using the standard performance jury form.

**RESEARCH, WRITING AND PUBLIC SPEAKING**

The student successfully demonstrated the ability to write and speak effectively about music at the presentation, and showed evidence of research skills.

met outcome

did not meet outcome

**SYNTHESIS**

The student successfully synthesized the components of a musical liberal arts program into a public presentation that highlighted the student's fields of interest.

met outcome

did not meet outcome

Recommended Grade \_\_\_\_\_

The final grade will be submitted by the MU 490 instructor. Other faculty present may give a recommended grade that the instructor may use to determine the final grade.