APPLICATION PROCEDURES FOR INTERNATIONAL STUDENTS

APPLY AS AN INTERNATIONAL APPLICANT IF YOU

- Are not a U.S. citizen, permanent resident, or U.S. immigrant
- Require an F-1 Non-immigrant Student Visa to enter the United States or are currently studying in the U.S. on an F-1 visa

HOW TO APPLY

- Apply online or download a printable application at http://www.marylhurst.edu and mail it to us.
- Provide all additional application materials, as explained on this and the following pages. Evaluation of your application will begin after we have received all required materials.
- Questions about program information and the admissions process can be directed to Admissions by calling 503.699.6268 or by email to admissions@marylhurst.edu.

WHEN TO APPLY

Most undergraduate applications are accepted all year.
Terms begin late September, early January, early April, and late June.

Graduate program application deadlines vary by department.
Please contact the Office of Admissions regarding graduate program deadlines.

All applicants: Admission at least one month prior to the planned start term will allow for timely course registration. Applicants currently living overseas who need to apply for an international student visa must allow sufficient time for the visa process and travel arrangements.

IF YOU NEED TO IMPROVE YOUR ENGLISH SKILLS PRIOR TO STARTING UNIVERSITY COURSEWORK

Pacific International Academy is our on-campus English language program. For more information about PIA, go to www.piaschools.edu or call 503.699.6310.

SEND ALL APPLICATION MATERIALS TO

Marylhurst University
Office of Admissions
17600 Pacific Highway (Hwy. 43)
P.O. Box 261
Marylhurst, OR 97036-0261
U.S.A.
INTERNATIONAL UNDERGRADUATE ADMISSION REQUIREMENTS

- **International Student Undergraduate Application** (available online)
- International application fee of $50.00 in U.S. currency
- **International Student Information Sheet**
- Official high school transcripts, accompanied by an unofficial English translation if necessary (waived for students who have completed the equivalent of 45 quarter credits or 30 semester credits from a college or university).
- Official documentation of completed college-level coursework
  - International transcripts (Non-U.S): See International Transcript Evaluation Services for details on proper submission of international transcripts and transcript evaluation service providers
  - U.S. transcripts: Sealed, official transcripts from all colleges/universities attended
- **Statement of Intent** (a one-page application essay)
- **Certificate of Immunization** showing proof of two doses of measles immunization
- Proof of English proficiency for applicants whose native language is not English (see Proof of English Language Proficiency)
- Freshman Applicants: letter of recommendation from an academic reference
- Freshman Applicants: personal interview (you will be contacted by your admission counselor to schedule an interview)

**Note:** Interior Design and all music programs have additional requirements. Please consult the *Catalog* for specific department requirements, or contact the Office of Admissions.

PROVISIONAL ADMISSION FOR UNDERGRADUATE INTERNATIONAL STUDENTS

Upon submission of all admission requirements, international students may be offered provisional admission to an undergraduate degree program through Language Foundations and issued an I-20 if they have completed all classes at Pacific International Academy or if their English test score is within the following range: iBT 64-78, IELTS 6.0, or the on-campus MELICET 71-76. Completing the Language Foundation program with a GPA of 2.50 or higher fulfills the English proficiency requirement for full university admission.

PROOF OF ENGLISH LANGUAGE PROFICIENCY

Any applicant whose native language is not English must provide proof of English language proficiency through one of the following. Test scores must be official, submitted to the Office of Admissions directly from the testing company, and the test must have been taken within the last two years.

- TOEFL score of 79 iBT or higher
- IELTS score of 6.5 or higher
- PTE Score of 53 or higher
- MELICET score of 77 or higher through Pacific International Academy (PIA) upon arrival in the United States
- Completion of the three-term Marylhurst Language Foundation program with a 2.50 GPA or higher
- Official transcripts showing completion of a degree at a regionally-accredited U.S. institution
- Official transcripts showing successful completion of two college-level English writing classes at a regionally-accredited U.S. institution
- Completing all Level 5 classes at PIA qualifies a student to apply for provisional undergraduate admission through Language Foundations.
INTERNATIONAL GRADUATE ADMISSION REQUIREMENTS

- The graduate department application (download the paper application if you do not have a U.S. Social Security Number)
- International application fee of $50.00 in U.S. currency
- International Student Information Sheet
- Official documentation of undergraduate degree and completion of prerequisite coursework
  - International transcripts (Non-U.S): See International Transcript Evaluation Services for details on proper submission of international transcripts and transcript evaluation service providers
  - U.S. transcripts: Sealed, official transcripts from all colleges/universities attended
- Certificate of Immunization showing proof of two doses of measles immunization
- Proof of English proficiency for applicants whose native language is not English (see Proof of English Language Proficiency)
- Additional documentation or testing required by the individual program (Please consult the Catalog section for specific department requirements, or contact the Office of Admissions.)

SEND ALL APPLICATION MATERIALS TO

Marylhurst University
Office of Admissions
17600 Pacific Highway (Hwy. 43)
P.O. Box 261
Marylhurst, OR 97036-0261
U.S.A.

ALL ADMITTED STUDENTS

For the I-20 to be processed, all admitted students will have to provide the following documents:

- Copy of the passport biographical page
- Original bank statement or letter showing sufficient funds to cover tuition and living expenses for at least the first year of study. See the Estimated Expenses for International Students page for details.
- Declaration of Finances form
- International Student Transfer-In Request Form in order to transfer from another school in the United States
- A recent bank statement or letter may be required if it was originally submitted more than six months prior to the planned program start date.
International Transcript Evaluation Services

Marylhurst University Admissions requires that applicants with coursework or degrees from a non-U.S. institution obtain a professional transcript evaluation from one of the following companies:

AACRAO IES
    http://ies.aacrao.org/evaluations
    ies@aacrao.org

Educational Credential Evaluators, Inc. (ECE)
    http://www.ece.org
    eval@ece.org

World Education Services, Inc. (WES)
    http://www.wes.org
    info@wes.org

Type of Transcript Evaluation Report to Order: Course-by-Course Report

This evaluation will list the classes that you have taken and give course equivalency information, making possible to transfer international credit or to fulfill prerequisite requirements. If you have earned a degree, the report will show whether your degree is evaluated to be the equivalent to an undergraduate or graduate degree from a regionally-accredited U.S. institution, and will provide a grade point average (GPA) on a 4-point scale. Please note: you must order a course-by-course report; other types of transcript evaluation reports are not accepted. If you have ordered an evaluation in the past, you can contact the company to order an additional official copy.

Transcript Evaluation Reports should be sent from the evaluation company to:

Marylhurst University
PO Box 261
Marylhurst, OR 97036
INTERNATIONAL STUDENT INFORMATION SHEET

1. Name
   Last (Family Name) ____________________________________________________________
   First ________________________ Middle ________________________
   Other names that may appear on records ____________________________ Preferred Name ____________________________

2. Date of Birth (month/day/year) ____________________________ Country of Birth ____________________________


4. Gender:  □ Female  □ Male
   Email Address ____________________________________________________________

5. Home Country Address _____________________________________________ City ____________________________
   Province ____________________________ Postal Code ____________________________ Country ____________________________
   Phone ____________________________ □ Home  □ Work  □ Cell

6. U.S. Address, if applicable ____________________________________________ City ____________________________
   State ____________________________ Zip Code ____________________________
   Phone ____________________________ □ Home  □ Work  □ Cell

   Planned start term for Marylhurst □ Fall  □ Winter  □ Spring  □ Summer  201 ___ Program ____________________________

7. Proof of English language proficiency (See Proof of English Language Proficiency in application instructions)
   □ I am applying for provisional admission through the Language Foundation program after completing all Level 5 classes at PIA
   □ English proficiency test (Note: Official scores must be sent directly to the Office of Admissions from the testing company.)

<table>
<thead>
<tr>
<th>TEST</th>
<th>SCORE</th>
<th>DATE TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOEFL (79 iBT required)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IELTS (6.5 required)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PTE (53 Required)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MELICET at PIA (77 required)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   □ Successful completion of two college-level writing classes (Note: Official transcripts showing successful course completion must be sent directly to the Office of Admissions from the college or university.)

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Course Number</th>
<th>Institution</th>
<th>Grade</th>
</tr>
</thead>
</table>

   □ Official transcripts showing completion of a degree at a regionally-accredited U.S. institution

   □ The English proficiency requirement does not apply to me because I am a native speaker of English.
8. Do you require a transcript evaluation? (See International Transcript Evaluation Services; note that official transcript evaluations must be sent directly to the Office of Admissions from the evaluation service.)

☐ Yes, I have international college-level credit and therefore require an evaluation.
☐ No, I have no international college-level credit and so do not require an evaluation.

9. Current immigration status:
   ☐ I intend to apply for an F-1 student visa to enter the U.S.
   ☐ I currently have an F-1 student visa and intend to transfer to Marylhurst University from another U.S. school.
     Name of school ___________________________________________
   ☐ I am currently on another visa and intend to apply for a change of status to F-1. Visa type __________________
   ☐ I am currently on another visa but do not intend to apply for a change of status to F-1. Visa type __________________

10. Request for delivery of I-20:
   ☐ I would like to pick up my I-20 in person (for applicants currently in the vicinity of Marylhurst University).
   ☐ If sent outside the U.S., my I-20 may be sent via regular express mail to my address as written above.
   ☐ Other address or delivery instructions: ____________________________________________________________

11. Do you plan to bring dependents?  ☐ Yes  ☐ No

If yes, please fill in their information below and supply copies of the photo/name pages of your dependents’ passports. Additional proof of financial resources is also required for dependents.

<table>
<thead>
<tr>
<th>Family Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Date of Birth</th>
<th>Country of Birth</th>
<th>Country of Citizenship</th>
<th>Gender (M/F)</th>
<th>Relationship</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

12. Health Insurance is required for international students at Marylhurst University. What are your plans for fulfilling the requirement for health insurance?

☐ I intend to purchase Chartis health insurance through Marylhurst University.
☐ I already have health insurance that gives coverage in the U.S. so do not need to purchase Chartis insurance.

13. Emergency Contact (Use U.S. contact if possible):

Name ____________________________________________ Relationship ____________________________
Address __________________________________________ City/Province ____________________________
Postal/Zip Code ____________________________ Country ____________________________ Email ____________________________
Phone ____________________________________________ ☐ Home ☐ Work ☐ Cell

SIGNATURE:

I authorize Marylhurst University to provide my emergency contact with information about me in the event of an emergency or urgent situation. My signature below indicates that all the information contained in this application is correct, complete, and honestly presented.

_____________________________________________________________________________________
Name                                                                         Signature                                                                                                           Date
## ESTIMATED EXPENSES FOR INTERNATIONAL STUDENTS—2013-2014 Academic Year

Listed below are estimates for a single full-time international student. See the cost per credit for additional credits. An optional 4th term is to be added when estimating expenses for one year without a vacation term. Additional cost-of-living expenses are to be added for any dependents that will be joining the student (an additional 50% of estimated living expenses for the spouse and 25% for each child).

### FULL-TIME UNDERGRADUATE STUDENT

<table>
<thead>
<tr>
<th></th>
<th>Per Quarter</th>
<th>9 months 3 Quarters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition ($437 per credit, 12 credits)</td>
<td>$ 5,244</td>
<td>$ 15,732</td>
</tr>
<tr>
<td>International Student Fee</td>
<td>$ 300</td>
<td>$ 900</td>
</tr>
<tr>
<td>Books &amp; Supplies (approximately $50 per credit)</td>
<td>$ 600</td>
<td>$ 1,800</td>
</tr>
<tr>
<td>Living Expenses—see below</td>
<td>$ 4,600</td>
<td>$ 13,800</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 10,744</strong></td>
<td><strong>$ 32,232</strong></td>
</tr>
</tbody>
</table>

### FULL-TIME GRADUATE STUDENT

<table>
<thead>
<tr>
<th></th>
<th>Per Quarter</th>
<th>9 months 3 Quarters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition ($578 per credit, 9 credits)</td>
<td>$ 5,202</td>
<td>$ 15,606</td>
</tr>
<tr>
<td>International Student Fee</td>
<td>$ 300</td>
<td>$ 900</td>
</tr>
<tr>
<td>Books &amp; Supplies (approximately $50 per credit)</td>
<td>$ 450</td>
<td>$ 1,350</td>
</tr>
<tr>
<td>Living Expenses—see below</td>
<td>$ 4,600</td>
<td>$ 13,800</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 10,552</strong></td>
<td><strong>$ 30,747</strong></td>
</tr>
</tbody>
</table>

### FULL-TIME GRADUATE STUDENT—MBA

<table>
<thead>
<tr>
<th></th>
<th>Per Quarter</th>
<th>9 months 3 Quarters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition ($593 per credit, 9 credits)</td>
<td>$ 5,337</td>
<td>$ 16,011</td>
</tr>
<tr>
<td>International Student Fee</td>
<td>$ 300</td>
<td>$ 900</td>
</tr>
<tr>
<td>Books &amp; Supplies (approximately $50 per credit)</td>
<td>$ 450</td>
<td>$ 1,350</td>
</tr>
<tr>
<td>Living Expenses—see below</td>
<td>$ 4,600</td>
<td>$ 13,800</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 10,687</strong></td>
<td><strong>$ 32,061</strong></td>
</tr>
</tbody>
</table>

### FULL-TIME GRADUATE STUDENT—ART THERAPY COUNSELING

<table>
<thead>
<tr>
<th></th>
<th>Per Quarter</th>
<th>9 months 3 Quarters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition ($593 per credit, approx. 11 credits per term for 3-year plan)</td>
<td>$ 6,523</td>
<td>$ 19,569</td>
</tr>
<tr>
<td>International Student Fee</td>
<td>$ 300</td>
<td>$ 900</td>
</tr>
<tr>
<td>Books (approximately $50 per credit)</td>
<td>$ 550</td>
<td>$ 1,650</td>
</tr>
<tr>
<td>Art Supplies</td>
<td>$ 200</td>
<td>$ 600</td>
</tr>
<tr>
<td>Living Expenses—see below</td>
<td>$ 4,600</td>
<td>$ 13,800</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 12,173</strong></td>
<td><strong>$ 36,519</strong></td>
</tr>
</tbody>
</table>

### ESTIMATED LIVING EXPENSES—ALL STUDENTS

<table>
<thead>
<tr>
<th></th>
<th>Per Quarter</th>
<th>9 months 3 Quarters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing and Food</td>
<td>$ 3,300</td>
<td>$ 9,900</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$ 180</td>
<td>$ 540</td>
</tr>
<tr>
<td>Transportation</td>
<td>$ 500</td>
<td>$ 1,500</td>
</tr>
<tr>
<td>Personal Expenses</td>
<td>$ 620</td>
<td>$ 1,860</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 4,600</strong></td>
<td><strong>$ 13,800</strong></td>
</tr>
</tbody>
</table>

### FULL-TIME GRADUATE STUDENT—EDUCATION

<table>
<thead>
<tr>
<th></th>
<th>Per Quarter</th>
<th>9 months 3 Quarters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition ($535 per credit, 9 credits)</td>
<td>$ 4,815</td>
<td>$ 14,445</td>
</tr>
<tr>
<td>International Student Fee</td>
<td>$ 300</td>
<td>$ 900</td>
</tr>
<tr>
<td>Books &amp; Supplies (approximately $50 per credit)</td>
<td>$ 450</td>
<td>$ 1,350</td>
</tr>
<tr>
<td>Living Expenses—see left</td>
<td>$ 4,600</td>
<td>$ 13,800</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 10,165</strong></td>
<td><strong>$ 30,495</strong></td>
</tr>
</tbody>
</table>
INTERNATIONAL STUDENT DECLARATION OF FINANCES

U.S. immigration law requires that international students show proof of finances sufficient for at least the first year of tuition and living expenses. If you are not in F-1 status and do not intend to seek F-1 status, there is no need to complete this form. Financial aid is not available for international students at Marylhurst University.

Directions: Submit this form with an original bank statement or letter on bank stationery indicating the date the account(s) opened, name of account holder, and present balance. The bank statement must have been issued within six months of the planned program start date. Real estate holdings, personal property and common stock holdings cannot be used to confirm financial resources.

Applicant’s Name: ____________________________
Last Name ____________________________
First Name ____________________________
Middle Name ____________________________

Applicant’s Date of Birth ____________________________
Country of Citizenship ____________________________

I certify that this information is true and complete to the best of my knowledge.

<table>
<thead>
<tr>
<th>SOURCE OF SUPPORT</th>
<th>REQUIRED DOCUMENTATION</th>
<th>AMOUNT AVAILABLE IN U.S. DOLLARS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal funds</td>
<td>Submit a bank statement or letter for your own account(s).</td>
<td></td>
</tr>
<tr>
<td>Private sponsor</td>
<td>Submit a bank statement or letter for your sponsor’s account(s) and the Statement of</td>
<td></td>
</tr>
<tr>
<td>Financial Support form.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Government or agency sponsor</td>
<td>An original, official letter of Billing Authorization is required and must be addressed</td>
<td></td>
</tr>
<tr>
<td>to Marylhurst University.</td>
<td>The letter must include the amount of support and the dates of sponsorship or special</td>
<td></td>
</tr>
<tr>
<td>conditions.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loans</td>
<td>Authorized/approved loan guarantee forms or letters are required. Inclusive dates of</td>
<td></td>
</tr>
<tr>
<td>authorization and distribution</td>
<td></td>
<td></td>
</tr>
<tr>
<td>of funds is required.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other resources</td>
<td>List specific details of other means of financial support and documentation of the</td>
<td></td>
</tr>
<tr>
<td></td>
<td>availability of funds.</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

STATEMENT OF FINANCIAL SUPPORT (To be filled out by the sponsor if the name on the financial documents is someone other than the student, or by the student if financial documents are in his/her own name)

I certify that I intend to sponsor ____________________________ for his/her studies at Marylhurst University for:

- [ ] Lodging (if living in the vicinity of Marylhurst University)
- [ ] Meals (if living in the vicinity of Marylhurst University)
- [ ] Financial assistance for the amount of ____________________________ in U.S. Dollars for each year of his/her studies.

The student’s expected annual expenses: ____________________________ in U.S. dollars (see Estimated Expenses for International Students).

Official documentation of my financial resources accompanies this statement. I will notify Marylhurst University immediately if I become unable to continue to sponsor this student in his/her educational expenses.

Printed Name of Sponsor ____________________________
Signature of Sponsor ____________________________
Date ____________________________
Relationship to student ____________________________
Contact Information for Sponsor: Email ____________________________ Phone ____________________________
Address ___________________________________________________________________________________